



## Minutes

Board Meeting - University of Victoria Students' Society  
Monday April 18, 2011 - SUB Upper Lounge 6:00 pm

### ATTENDANCE

#### 1. CALL TO ORDER

Coccola called the meeting to order at 6:10pm.

#### 2. ACKNOWLEDGEMENT OF TERRITORIES

McDonald acknowledged the territories.

#### 3. ADOPTION OF AGENDA & ADOPTION OF MINUTES

##### a. Adoption of Agenda

##### i. Agenda of 2011/04/18

**MOTION TO ADOPT – SPILKER/MARANI**

**MOTION TO AMEND – HALL/BARRIOS**

BIRT two in camera sessions are added, one for personnel and one for Access.

**AMENDMENT CARRIED**

**MOTION TO AMEND – COCCOLA/SPILKER**

BIRT an in camera session is added after the Electoral Report.

**AMENDMENT CARRIED**

**AGENDA CARRIED AS AMENDED**

##### b. Adoption of Minutes

**MOTION TO TABLE UNTIL AFTER THE IN CAMERA SESSION – MARANI/PATERSON**

**MOTION TO TABLE CARRIED**

- i. Minutes of 2010-11-01
- ii. Minutes of 2010-11-29
- iii. Minutes of 2010-12-06
- iv. Minutes of 2010-12-13
- v. Minutes of 2011-01-10
- vi. Minutes of 2011-01-24
- vii. Minutes of 2011-01-31
- viii. Minutes of 2011-02-07
- ix. Minutes of 2011-03-14
- x. Minutes of 2011-03-28
- xi. Minutes of 2011-04-04

**4. PRESENTATIONS**

**a. Dianne Flood, UVSS Chief Electoral Officer; re: 2011 Electoral Report**

**Motion 2011/04/18: 01 – Sall/Bowie**

BIRT the 2011 Electoral Report is received as information.

**MOTION CARRIED**

**MOTION TO MOVE IN CAMERA WITH BOARD, STAFF, AND SUTHERLAND –  
MCDONALD/SPILKER**

**MOTION CARRIED**

The meeting moved in camera at 6:29pm.

**MOTION TO MOVE OUT OF CAMERA – MCDONALD/BOWIE**  
**MOTION CARRIED**

The meeting moved out of camera at 6:50pm.

**MOTION TO RECESS FOR 10 MINS – BOWIE/SHERLOCK**  
**MOTION CARRIED**

The meeting recessed at 6:50pm.

Coccola called the meeting back to order at 7pm.

**BOWIE/MARANI – OMNIBUS ALL MINUTES**  
**OMNIBUS CARRIED**

- i. Minutes of 2010-11-01**
- ii. Minutes of 2010-11-29**
- iii. Minutes of 2010-12-06**
- iv. Minutes of 2010-12-13**
- v. Minutes of 2011-01-10**
- vi. Minutes of 2011-01-24**
- vii. Minutes of 2011-01-31**
- viii. Minutes of 2011-02-07**
- ix. Minutes of 2011-03-14**
- x. Minutes of 2011-03-28**
- xi. Minutes of 2011-04-04**

**5. REPORTS**

**a. Committee Reports**

- i. Advocacy Council**
- ii. Armed with Understanding**
- iii. Clubs Council**
- iv. Communications Committee**
- v. Course Union Council**
- vi. Electoral Committee**
- vii. Environmental Responsibility Committee**
- viii. Finance Committee**
- ix. Organisational Development Committee**
- x. Political Action Committee**
- xi. Special Events Committee**

- xii. **Students Services Committee**
- xiii. **Organisational Renewal Ad Hoc**

**b. Advocacy Group Reports**

- i. **Pride**
- ii. **Native Student's Union**
- iii. **Student's of Colour Collective**
- iv. **Women's Centre**
- v. **Society for Students with a Disability**

**c. CFS Provincial Executive Report**

**6. QUESTION PERIOD (15 mins)**

**7. MAIN MOTIONS**

**a. PRIORITY BUSINESS**

**MOTION TO AMEND THE AGENDA – COCCOLA/SPIPKER**

**BIRT** the following motion is added:

**BIRT** nominations open to elect an undergraduate student to serve on the committee review of Dr. noreen Frisch, Director of the School of Nursing.

**AMENDMENT CARRIED**

**MOTION – COCCOLA/JOHNSTON**

**BIRT** nominations open to elect an undergraduate student to serve on the committee review of Dr. noreen Frisch, Director of the School of Nursing.

**MOTION CARRIED**

Nominations opened.

Sherlock nominated Spilker. Accepted.

**MOTION TO RATIFY SPIPKER – METHOT/HANNAN**

**MOTION CARRIED**

**b. NEW BUSINESS**

**BOWIE/MARANI – OMNIBUS MOTIONS 2,3,4,5,6**

2,3,5 were pulled.

**OMNIBUS CARRIED**

**Motion 2011/04/18: 02 –Hall/Marani**

**BIRT** the **Intercollegiate Starcraft League** be ratified for the spring semester of 2011 and issued \$150 in club funding, as recommended by clubs council.

**MOTION CARRIED**

**Motion 2011/04/18: 03 – Coccola/Hannan**

**BIRT** the Board establish the Executive Committee; and

**BIFRT** the following Terms of Reference for the Executive Committee be adopted as policy of the Board, as recommended by OD:

**EXECUTIVE COMMITTEE**

**1. Type**

- a. Standing, closed committee of the UVSS BoD with closed membership.

**2. Purpose**

- a. Make and document decisions of the Executive Directors regarding the day-to-day operations of the Students' Society
- b. Ensure the timely implementation of all directives of the Board of Directors
- c. Nothing in this policy shall be interpreted so as to restrict the authority of the Board of Directors or individual directors as established in the Bylaws and other policies
- d. The authority of this committee shall cease if Executive Committee meeting minutes are not submitted as outlined in this policy. Authority shall recommence after completed minutes are submitted to the Board.

**3. Duties**

- a. Ensure the Students' Society is compliant with all of its legal obligations
- b. Approve capital projects under the amount of \$1500
- c. Submit minutes of all Executive Committee meetings to the Board of Directors by the next regularly scheduled board meeting
- d. Carry out all other duties as directed by the BoD

**4. Membership**

- a. The Chairperson – Chair of the committee
- b. The Director of External Relations
- c. The Director of Finance and Operations
- d. The Director of Events
- e. The Director of Student Affairs
- f. The Research and Communications Coordinator - ex officio and non voting
- g. The General Manager - ex officio and non voting
- h. The Support and Administration Manager – ex officio and non voting
- i. Executive directors shall reserve the right to meet without ex officio members present

**5. Quorum**

- a. Shall be at least three (3) voting members of the committee.

**6. Meetings**

- a. Shall meet at least twice a month or upon the call of the BoD.
- b. Meetings shall be held with 24 hours advance notice or by the unanimous consent of the Executive Directors.

**7. Term of Office**

Shall be from the date of appointment until the end of the current board year (ie April 30).

**MOTION TO AMEND – HANNAN/BOWIE**

**BIRT** the policy shall come into effect May 1, 2011.

**AMENDMENT CARRIED**

**MOTION CARRIED**

**Motion 2011/04/18: 04 – Coccoła/**

**BIRT** Resource Coordinator is changed to Research and Communications Coordinator in all policy of the Board, as recommended by OD.

**CARRIED OMNIBUS**

**Motion 2011/04/18: 05 – Coccoła/Sherlock**

**BIRT** Board Policy, Terms of Reference is amended with the following changes to committee names, as recommended by OD:

- Organisational Development Committee is renamed Policy Development Committee.
- Special Events Committee is renamed Events Committee.

**MOTION TO AMEND – HANNAN/BARRIOS**

**BIRT** Special Events does not get a name change.

**AMENDMENT FAILED**

**MOTION CARRIED**

**Motion 2011/04/18: 06 – Coccoła/**

**BIRT** Terms of Reference for Campaigns Committee Membership is amended to add the following members, as recommended by OD:

- d. One representative from each Constituency Group, as per UVSS bylaws selected by their respective organization and ratified by the BoD
- e. One representative selected by the NSU and ratified by the BoD

**CARRIED OMNIBUS**

**Motion 2011/04/18: 07 – Coccoła/Bowie**

**BIRT** Board Policy, Terms of Reference is amended with the following changes to committee membership, as recommended by OD:

- Advocacy Council: Chair – Student Affairs
- Clubs Council: Chair - Student Affairs
- Complaints Committee - a & b are struck and replaced with: Director of Student Affairs, ex officio and chair
- Course Union Council: Chair – Student Affairs
- Finance: 2<sup>nd</sup> chair: Chairperson, remaining execs are ex officio
- Ombudsperson: Chair - Chairperson
- Operational relations: change to 5 executives from 4
- Policy development – change to 5 elected directors from 4, 2<sup>nd</sup> chair is elected from group of 5 elected directors
- Personnel: Chair - Finance and Operations, 2<sup>nd</sup> chair - executive elected by the Board, one DAL elected by the Board
- Events Committee: Chair - Director of events, 2<sup>nd</sup> chair External Relations, change to 5 elected directors from 4
- SUB Occupants Committee: Chair - Chairperson, 2<sup>nd</sup> chair – Finance and Operations, remaining execs are ex officio

**MOTION CARRIED**

**Motion 2011/04/18: 08 – Hannan/Sherlock**

**BIRT** \$64,876 be allocated from the Dr Ewing memorial fund and \$30,000 from the UVSS Capital fund to pay for the installation and upgrades to the Main Kitchen, as recommended by Finance committee.

**MOTION CARRIED**

**Motion 2011/04/18: 09 – Hannan/Pal**

WHEREAS the UVSS needs to reduce its Health and Dental plan administration fee to reflect the true cost of running the plan; and

WHEREAS the UVSS has referendum-approved fee increases coming in to its operations over the next couple years that give it a method to reduce administrative fees for the UVSS Health and Dental plan as new fee revenues come in;

**BIRT** the total UVSS Health and Dental Plan administration fee for the 2011-2012 benefit year (beginning September 2011) is capped to a maximum of \$20 dollars per enrolled unit, as recommended by Finance committee; and

**BIFRT** the total UVSS Health and Dental Plan administration fee for the 2012-2013 benefit year (beginning September 2012) is capped to a maximum of \$10 dollars per enrolled unit, and may not exceed this amount in future years unless explicitly approved by the Board of Directors as otherwise in subsequent benefit years, as recommended by Finance committee.

**MOTION TO SEPARATE – PATERSON/MARANI**

**MOTION TO SEPARATE CARRIED.**

**Motion 2011/04/18: 09a – Hannan/Pal**

**BIRT** the total UVSS Health and Dental Plan administration fee for the 2011-2012 benefit year (beginning September 2011) is capped to a maximum of \$20 dollars per enrolled unit, as recommended by Finance committee.

**MOTION TO AMEND – HANNAN/BARRIOS**

**BIRT** 'including UVic's 1% administration fee' is added.

**MOTION TO AMEND CARRIED**

**MOTION CARRIED**

**Motion 2011/04/18: 09b – Hannan/Pal**

**BIFRT** the total UVSS Health and Dental Plan administration fee for the 2012-2013 benefit year (beginning September 2012) is capped to a maximum of \$10 dollars per enrolled unit, and may not exceed this amount in future years unless explicitly approved by the Board of Directors as otherwise in subsequent benefit years, as recommended by Finance committee.

Barrios and Hannan requested a roll call vote.

Coccola ruled the motion out of order.

Hannan appealed the ruling of the chair.

The Chair's ruling was upheld.

**MOTION CARRIED**

**c. OTHER BUSINESS**

**MOTION TO RECONSIDER MOTION 8 – HANNAN/BARRIOS  
MOTION CARRIED**

**Motion 2011/04/18: 08 – Hannan/Sherlock**

**BIRT** \$64,876 be allocated from the Dr Ewing memorial fund and \$30,000 from the UVSS Capital fund to pay for the installation and upgrades to the Main Kitchen, as recommended by Finance committee.

**MOTION TO AMEND - HANNAN/BARRIOS**

**BIRT** the amount is changed to \$137,050.

**AMENDMENT CARRIED**

**MOTION TO AMEND - HANNAN/SPILKER**

**BIRT** 'grease traps' is added as an expenditure.

**AMENDMENT CARRIED**

**MOTION CARRIED**

**MOTION TO AMEND THE AGENDA – HANNAN/METHOT**

**BIRT** the following motion is added to the agenda:

**BIRT** that following policy be added under financial administration part f: operational policy:

4. The total UVSS Health and Dental Plan administration fee (money held by the UVSS not used to pay plan premiums) for the 2011-2012 benefit year (beginning September 2011) is capped to a maximum of \$20 dollars per enrolled unit.

**BIFRT** the following policy be added under financial administration part f: operational policy:

5. The total UVSS Health and Dental Plan administration fee (money held by the UVSS not used to pay plan premiums) for the 2012-2013 benefit year (beginning September 2012) is capped to a maximum of \$10 dollars per enrolled unit, and may not exceed this amount in future years unless explicitly approved in each subsequent year by a majority vote of the Board of Directors.

**MOTION TO AMEND THE AGENDA CARRIED**

**MOTION – HANNAN/BARRIOS**

**BIRT** that following policy be added under financial administration part f: operational policy:

4. The total UVSS Health and Dental Plan administration fee (money held by the UVSS not used to pay plan premiums) for the 2011-2012 benefit year (beginning September 2011) is capped to a maximum of \$20 dollars per enrolled unit.

**BIFRT** the following policy be added under financial administration part f: operational policy:

5. The total UVSS Health and Dental Plan administration fee (money held by the UVSS not used to pay plan premiums) for the 2012-2013 benefit year (beginning September 2012) is capped to a maximum of \$10 dollars per enrolled unit, and may not exceed this amount in future years unless explicitly approved in each subsequent year by a majority vote of the Board of Directors.

**MOTION TO AMEND – MCDONALD/SPILKER**

**BIRT** the motion is amended as follows: ...may not exceed this amount 'in the 2012-13 benefit year, or in' future years...

**AMENDMENT CARRIED**

**MOTION TO AMEND – HANNAN/MCDONALD**

**BIRT** section 4 expire on September 2012.

**AMENDMENT CARRIED**

**MOTION CARRIED**

**8. IN CAMERA**

**a. CFS**

**MOTION TO MOVE IN CAMERA - SHERLOCK/MCDONALD**

The meeting moved in camera at 8:56pm.

**MOTION TO MOVE OUT OF CAMERA – MCDONALD/WELSH**

**MOTION CARRIED**

The meeting moved out of camera at 9:49pm.

Coccola called the meeting back to order at 10pm.

**MOTION – COCCOLA/BARRIOS**

Whereas the CFS did not send the UVSS notice of the upcoming General Meeting; and  
Whereas a different local sent the UVSS a copy last week; and  
Whereas the deadline for submission of delegates was Friday April 15; and  
Whereas the UVSS' membership in the CFS will be discussed at this meeting; and  
Whereas to avoid a situation where there were no UVSS representatives to speak to the issue of membership two names were put forward last Friday; therefore  
**BIRT** Tara Paterson and Jaraad Marani be ratified to go to the CFS AGM on May 31<sup>st</sup>; and  
**BIFRT** nominations be opened to elect one additional member to go the AGM if possible.

**MOTION TO AMEND – HANNAN/BARRIOS**

**BIRT** Jaraad Marani is the only delegate sent.

**AMENDMENT FAILED**

**MOTION TO AMEND – HANNAN/BARRIOS**

**BIRT** UVSS delegates uphold the position that the UVSS has voted to leave the CFS effective June 30, 2011.

**AMENDMENT CARRIED**

**MOTION CARRIED**

Barrios nominated Johnston. Accepted.  
Hannan nominated Bowie. No.

**MOTION TO RATIFY – SHERLOCK/MARANI**

**MOTION CARRIED**

**b. Access**

**MOTION TO MOVE IN CAMERA – METHOT/SPILKER  
MOTION CARRIED**

The meeting moved in camera at 10:12pm.

**MOTION TO MOVE OUT OF CAMERA – MCDONALD/WELSH  
MOTION CARRIED**

The meeting moved out of camera at 10:53pm.

**MOTION – COCCOLA/BOWIE**

**BIRT** all current directors of the UVSS Board and Gabrielle Sutherland are indemnified for costs arising or damages associated with the Access Association of Disabled Students petition served on April 18, 2011; and

**BIFRT** all current SSD council members are indemnified for costs arising or damages associated with the Access Association of Disabled Students petition served on April 18, 2011.

**MOTION TO AMEND – HANNAN/MCDONALD**

**BIFRT** current directors, Gabrielle Sutherland, and SSD council members who procure their own legal representation shall not have their costs covered.

**AMENDMENT CARRIED**

**MOTION CARRIED**

**c. Collective Bargaining**

**MOTION TO MOVE IN CAMERA – MCDONALD/METHOT  
MOTION CARRIED**

The meeting moved in camera at 10:59pm.

**MOTION – HALL/SHERLOCK**

**BIRT** the UVSS Board of Directors ratify the memorandum of agreement with United Steelworkers Local 2009 which sets the terms for the 2011-2014 Collective Agreement; and  
**BIFRT** the UVSS Bargaining Committee be directed to sign the 2011-2014 Collective Agreement as negotiated between the UVSS and United Steelworkers Local 2009, pending ratification of the memorandum of agreement by United Steelworkers Local 2009.

**MOTION TO ROLL CALL - HANNAN/MARANI**

**UNANIMOUS CONSENT/MOTION CARRIED**

**MOTION TO RECESS FOR 10 MINS – HALL/BOWIE**

**MOTION CARRIED**

**d. Personnel**

**MOTION TO MOVE IN CAMERA – HANNAN/WELSH  
MOTION CARRIED**

**MOTION TO MOVE OUT OF IN CAMERA – PATERSON/HALL**

**MOTION CARRIED**

**MOTION – HALL/PATERSON**

**BIRT** the recommendations of Personnel Committee be accepted.

**MOTION CARRIED**

**9. NOTICE OF MOTION**

**10. ANNOUNCEMENTS**

**11. MEETING TIMES**

**The next meeting scheduled by the Board of Directors is:**  
Monday May 9, 2011 in the SUB Upper Lounge.

**12. ADJOURNMENT**

**MOTION TO ADJOURN – HANNAN/SPILKER**

**13. APPENDIX**

**a. DIRECTOR & STAFF REPORTS**

**Bowie:**

- Attended ORC/OD x2
- Attended CUC
- Attended CLubs Council
- Met with Raj to discuss shadowing her the week of the 25th
- Met with Remy to discuss shadowing him the week of the 18th
- Talked to Ben about new office set up
- Met with new execs to discuss Board Retreat
- Attended Senate Committee on Libraries
- Attended Humanities Faculty Meeting
- Set up dates for Clubs and Curse Unions for Next Semester
- Planned A LOT of Bananagrams with Tara, which our record was Tara 12, Me 9, (Kailey 9.)
- Food Bank Let ins : 15
- Wrote this, my 24th Board report. \*Perfect Record\*

**Hannan:**

Worked on Health and Dental Plan administration fee  
Reviewed Health and Dental Plan claims information  
Worked on CFS referendum, both campaigning for the CFS referendum and post referendum.  
Met and worked with Personnel committee  
Attended ORC/OD meeting  
Began work to prepare office and information to be accessible for next year's Director of Finance and Operations